

RECORD OF PROCEEDINGS  
**OF THE GOVERNING BODY  
CITY OF GARDNER, KANSAS**

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June 17, 2019

The City Council of the City of Gardner, Kansas met in regular session on June 17, 2019, at 7:00 p.m. in the Council Chambers at Gardner City Hall, 120 East Main Street, Gardner, Kansas, with the Mayor Steve Shute presiding. Present were Councilmembers Lee Moore, Mark Baldwin, Randy Gregorcyk, Rich Melton, and Todd Winters. City staff present were City Administrator James Pruetting; Business & Economic Development Director Larry Powell; Utilities Director Gonzalo Garcia; Public Works Director Michael Kramer; Parks and Recreation Director Jason Bruce; Finance Director Matthew Wolff; Interim Police Chief James Belcher; Interim City Clerk Sharon Rose; and City Attorney Ryan Denk. Others present included those listed on the attached sign-in sheet and others who did not sign in.

**CALL TO ORDER**

There being a quorum of Councilmembers present, the meeting was called to order by Mayor Shute at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Shute led those present in the Pledge of Allegiance.

**PRESENTATIONS**

**1. 2018 Audit and Comprehensive Annual Financial Report (CAFR)**

Finance Director Matt Wolff stated this is the 15<sup>th</sup> year city has prepared a Comprehensive Annual Financial Report (CAFR). All previous 14 were award winners. In the continued pursuit of excellence, this CAFR will again be submitted for a "certificate of achievement of excellence in financial reporting" with the Government Financial Officers Association (GFOA). Director Wolff recognized Nancy Torneden, Fiscal Services Manager and Senior Accountants Jackie Schulz and Lori Winsler and the rest of the accounting staff for their efforts in developing the 2018 CAFR and preparing for the audit. Jonathan Nibarger, Senior Manager with Allen, Gibbs & Houlik (AGH) is here to present the 2018 audit findings. Mr. Nibarger briefly went over the reports that were issued. The first report is the auditor communication letter, which includes standard required communications to the governing body for the audit. The highlights of the letter include the note that the city adopted GASB 75 this year. This is related to the city's Other Post-Employment Benefits (OPEB) plan. This was a required standard change for the city to implement this year. The OPEB is one of the city's accounting estimates that are in their financial statements. What the auditors do to verify that this estimate is correctly recorded in the financial statement is they agree these amounts reported by the city to the actuary report and compare contributions that the city has made. The other significant accounting estimate that the city makes is related to net pension liability and GASB 68. These amounts are provided by KPERS and audited by their auditors. What AGH does to ensure these amounts are correctly reported by the city is they verify the amounts reported by the city agree to the KPERS audited report, as well as recalculate the contributions and other calculations in the report to ensure the correct amounts were reported for the city. The other part of the letter to point out is that there were no difficulties working with management, and no disagreements with management. The next report is the independent auditors report. This report includes standards that are required for the audit, but most importantly, the opinion they issued. They issued an unmodified opinion, which is the best opinion the city can receive. This speaks very highly on the financial management of the city. The emphasis of matter in this letter relates to the GASB 75 implementation. Council can reference note 8 in the CAFR for additional information on their OPEB plan. The last letter is the report on internal controls over financial reporting. The summary of this letter is that the auditors did not encounter any significant deficiencies or material weaknesses during the audit this year. Mr. Nibarger thanks all the city staff for their helpfulness and hard work.

Mayor Steve Shute passes on kudos to the finance staff. The city is privileged to have such a good crew.

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**2. Revised 2019-2020 Budget**

Finance Director Wolff presented the revised 2019-2020 budget. He stated last year was the first biennial budget. The city formally adopted the 2019 budget and conditionally adopted the 2020 budget. This is the part of the cycle where the city makes adjustments and formally approves the 2020 budget. The city uses priority based budget because it's the best practice for fiscal stewardship and accountability. The foundation of the budgeting process rests on the governing body's four strategic goals. They are used to guide the vision and funding decisions. The four goals are: 1) promote economic development, 2) improve quality of life, 3) increase infrastructure and asset management, 4) improve fiscal stewardship. Each budget cycle, short-term initiatives are developed to support the long-term strategic goals. Because this is basically the mid-year point on a two-year budget, Director Wolff gave an update on the 2019-2020 budget initiatives. Promote Economic Development - The water treatment plant expansion was moved up from 2021 to 2019. The new estimated cost for the project is \$21,500,000. The design is already in progress. Construction is anticipated to start this year and the City will issue G.O. Bonds next year to finance the project. The Transportation Master Plan update started in 2018 and is expected to be complete by the end of 2019. Staff is developing an RFP for the wired city initiative and plans to solicit proposals from qualified firms in 2019. Phase 1 of Tuscan Farm is anticipated to begin in 2019. Approximately \$3.5 million in new public infrastructure is needed to support the project and it will be financed through two new special benefit districts. The City established a new Tax Increment Financing District and Community Improvement District to support the new main street market place development. The City anticipates issuing CID special obligation bonds in 2020. Improve Quality of Life – Construction of the new Justice Center is on schedule and the facility is expected to open this summer. Increase Infrastructure and Asset Management - Transportation network improvements include 1) improvements to Santa Fe from Waverly to Poplar, which were delayed from 2018 to 2019 due to design constraints including drainage and traffic control. Final Plans and easement acquisition are nearly complete for the project. The construction is anticipated to begin in the fall of 2019. The estimated cost is \$4.2M. 2) Design is in progress for Gardner Rd. and I-35 Interchange. The first phase of construction improvements are anticipated to start in 2020. The total project cost increased due to changes in the scope of improvements from approximately \$4M to \$6M, but the increase will be offset by an additional \$2M in economic development funding from KDOT. 3) Design work is in process for Waverly from 175<sup>th</sup> to Madison with construction of the improvements moved from 2019 to 2020. The budget includes four replacements for police vehicles in both 2019 and 2020. The 2020 budget includes a 3% merit pool. The Gardner Lake Downstream Channel Improvements (spillway) was evaluated in 2018. The design work and construction award moved from 2018 to 2019. The anticipated costs for the spillway improvements are approximately \$766,000. Fiscal Stewardship – The analysis for the I&I reduction program started in 2018 and will continue into 2019. The smart meters project moved up from 2020 to 2019. The installation process will begin in 2019, but will not be complete until 2020.

The council's commitment to economic development, its top strategic goal, can be seen as the city goes from vision and strategic planning to transformation and vertical construction. In 2018, the city had \$105 million in private investment, approximately 460 new jobs, 135 new single-family homes. In 2019, Excelligence and Hampton Inn have both opened and the city entered into a new development agreement for the Main Street Marketplace development, which will have a new Price Chopper.

The revised 2019-2020 budget remains essentially the same in regards to the operating budget. There were some adjustments in the budget due to the new Justice Center. The budget now includes costs related to the new fiber connection and additional janitorial services. There were significant adjustments in the budget due to changes in capital improvement projects. 2019 Increased due to the \$21.5 million dollar water treatment plant expansion, Tuscan Farms special benefit districts, the Gardner Lake spillway improvements, and the \$4 million smart meters project which moved from 2020 to 2019. The 2020 increase is due to shifting of transportation projects, which was the Santa Fe project that moved from 2018 to 2019 and the I-35 and Gardner Road interchange that moved from 2019 to 2020, and Waverly Road moved from 2019 to 2020.

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2020 increased due to the planned issuance of CID special obligation bonds for the Main Street Marketplace development. The CID fund is new, and we have approximately \$5.8 million in that fund for authority. This year two of the biennial budget. Operating budgets are essentially the same, the capital budget has seen changes, but is structurally sound. The city has adequate reserves for end of year 2020. The budget focuses on continued services and infrastructure while preparing for long-term growth. It balances fiscal stewardship and strategic positioning. It incorporates a water rate increase of 3.7% in 2020. It has a projected end of year 2020 General Fund balance of 23%. There is no planned mill levy increase in 2020, it is anticipated to be 20.720.

Mayor Shute commented that there were significant increases in capital projects, but pointed out it's because the city already had those projects in the pipeline under CIP. The city already allocated in a long-term budget planning those funds to be used for those projects. This is not a situation where they are having a lot of unanticipated costs in terms of debt service. Director Wolff said a lot of them are in CIP. Some of them were in the past CIP that were delayed until 2019, and others moved up. When the city has a capital project that moves in the schedule, they are financed by debt. We issue debt and proceeds coming in to offset the new expenditures. This does have long-term debt service that we'll see next year and that's why there a strong fund balance now, but as there is more debt service the fund balance will go down. Mayor Shute stressed that these are not "found" expenditures. These are expenditures that have been planned and budgeted either in the past or in the future.

**3. Government Finance Officers Associate (GFOA) Distinguished Budget Presentation Award**

Mayor Shute presented the GFOA Distinguished Budget Award to the finance staff. He would put the Gardner finance team up against any finance team for a municipality in the state of Kansas. Mayor Shute praised the finance team on 14 years of audit awards and 5 straight years of distinguished budget awards.

**4. Pavement Preservation – Pavement Management Program-Concrete**

Public Works Director Michael Kramer provided an update on the Pavement Management Program (PMP). He showed where the city is in the plan and where the special infrastructure sales tax funds have been spent. Mark Pottinger, Senior Staff Engineer, has done a tremendous amount of work on the PMP. In 2014 and 2015, staff used PCI indexes and MicroPAVER software to develop a plan. In 2014, pavement condition indexes ranged from poor to satisfactory to good. If we continued to do minimal maintenance, by 2025, our roadways would only be in fair condition. At that time, a program was developed to do surface treatments like mill & overlay and chip seal to preserve the condition of the streets. The goal at that time was to get rid of the poor conditions and keep the good roads good, and move into a condition where the city had satisfactory and good roadways. It's important to time the preservation. With new pavement surface, the first 15 years there is only 40% drop in pavement condition, after that it drops rapidly. It's important to start treating roads early to keep them in good condition. Studies show that spending \$1 in surface treatments now, will save \$6-\$10 in reconstruction later and prevent that severe drop-off in the quality of the road network. Chip sealing is putting down a light coat of oil, spreading rock on the oil, and then compacting it into the oil to embed and hold it there. The next step is really important – go back and sweep several times. This entire process is done by contractors. In addition to chip seal, the city added fog sealing. Fog seal adds another polymer modified oil on top a chip seal or an existing roadway and adds one more layer of protection and extends the life of the pavement somewhat. It looks nice and helps keep rock from hitting cars if it hasn't been swept well. In addition, fog seal makes pavement markings much more visible. They adhere to the roadway better. 2016 was the first year of roadway projects. That year, the city completed 27 lane miles of roadway. Today the city has about 140 lane miles of residential and collector streets. That 27 lane miles was about 19%. The percentages have changed a bit from what we reported in the past, because we've added additional roadways in subdivisions. That year, the city did about 5,900 feet of curb that year. In 2017, year two, they completed about 38 lane miles of roadway or 27% of the streets, and 8,100 feet of curb. In 2018, year three, they completed 38 lane miles, the same as 2017. In 2018, they did much more curb and gutter, about 27,000 feet of curb replacement. 2018 was also the first time they fog-sealed. It's been received well and held up really well. It's something they are planning for the 2019 project.

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The 2019 surface treatments project is out to bid and will close on Wednesday. Staff expects to bring the project back to council on July 1<sup>st</sup> for award of the construction contract, assuming favorable bids. All of the surface treatment is chip seal. There is quite a bit of base repair and wide crack repair that is included in the bid, in addition to the Street Maintenance staff doing some of the repairs. City staff is working in the northeast area, near University Drive and Copper Springs, doing wide crack repairs and base repairs during the project. The other wide crack repairs will be bid and completed by the contractor. There are a lot more wide cracks than there have been in previous years. There are about 500 feet of curb where there are adjacent valley gutter and ADA ramps. There are some very deteriorated curbs in Genesis Creek Estates around Bluebird and Maple streets and Meadowlark Ct. Council is aware of complains in this area. The curbs did not look this bad just a few years ago when the city did chip seal in the area. This past winter was bad on these curbs. There is a project planned to bid in the fall to do curb replacement in these areas. This is going back to areas where we've worked before, along with Willow and Acorn streets in the Willow Springs area. Those two areas will be mostly full curb replacement and in others, like Genesis Creek Addition, those will be mostly full curb and gutter replacement. It adds up to about 13,500 feet of curb. It also includes preparation for wide crack repairs for next year's surface treatment projects.

In addition to PMP, we completed the Madison and Winwood trails, the pedestrian bridges, and are working on the Moonlight Safe Routes to School this year. The Madison and Winwood trails were about \$475,000, the pedestrian bridges were about \$190,000, and the Moonlight Safe Routes to School is about a \$500,000 project with approximately \$250,000 being paid by MARC. Tim McEldowney has that engineering agreement ready and will bring that to council in the near future.

All total, we've completed about 89% of the city's residential roadways from 2016-2018 and planned for 2019. Some of the roadways on the map are private, like the Conestoga area, if that is removed it would look like we've covered almost the entire city. There are 15 lane miles left to go after the 2019 project. We will have touched all of the residential roadways. Mayor Shute pointed out that a lot of the remaining roadways are downtown roads. Is that because of the condition of the roads or that they need to be more heavily constructed? Kramer responded that they have tried to stay away from the downtown core because of the Main Street Corridor information. Councilmember Gregorcyk asked to see the slide on curbs. He believes there are more curbs than this map identifies and asked if staff will audit these maps? He and Councilmember Melton have talked to some folks in these neighborhoods. Kramer said he will address that coming up in the presentation.

Director Kramer said in the program, they've completed a lot of ADA ramps. Per federal guidelines, if they do a mill and overlay project, they must bring the curb ramps up to compliance. In 2018 they went beyond that because they did do ramps in the chip seal areas, but those were due to additional valley gutters and other work nearby that changed curbs. In 2019, there aren't as many ramps planned because they will be adjacent to chip seal areas and are not doing many valley gutters. They are doing about 200 feet of valley gutters that would affect ramps.

In 2016, they spent about \$1.7 million. In 2017, they spent about \$1.6 million. In 2018, it was \$2.6 million. In 2019, the budget is \$1.6 million. The estimated project costs for surface projects is estimated to be about \$800,000-\$900,000, and the estimated curb project is about \$500,000-\$650,000. The total project estimate is \$1.3-\$1.6 million for 2019.

The curb projects, the curb and gutter, other than a few full reconstruction streets, the curb and gutter condition was never really included in the overall project scope. It was mainly surface treatments to protect the roadway. The curb in certain areas is deteriorating rapidly, due to the aggregates in it. In the future, staff is planning to look at two things, the overall pavement condition index and while doing that, doing the same thing with the curb. Council can see what was spent to date and what is expected to be spent in 2019. This was programmed from the start, but in 2020, they only have about \$600,000 to go to pavement maintenance. After that, through 2025, it's only \$500,000 a year in that fund. Moving forward with evaluations, council will have to direct priority and funding mechanisms.

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With the bid this week, there are estimates and then there's the actual bid. If adjustments are needed, taking into account the chip seal, fog seal, and curb and gutter, staff tries to balance those needs and projects to come out with project that will meet the needs of the city. Does council have any direction, in regards to fog sealing versus curb and gutter? The fog seal is important, Grand Street is on the program this year, in Kramer's opinion, fog sealing is important to do there because of the pavement markings required for the schools. It's also good for the pavement markings on both Moonlight and Center streets, and University Drive by the Justice Center as that will be striped for turn lanes. If something needs to be cut, it would be the fog seal as opposed to cutting back the curb and gutter in the fall. The fog seal is about \$0.80-\$1.10 per square yard, so it would be about \$140,000-\$200,000 this year. It does add life to pavement and is good for the striping, but it doesn't replace curb and gutter. Councilmember Gregorcyk asked what is the cost of a linear foot of curb? Kramer said it is about \$30-\$32 a linear foot. This year they are looking at 4,000-5,000 linear feet. Councilmember Moore stated the cost is almost irrelevant, because if they don't do curb and gutter, they lose the substrate under the surface of the road, and that's catastrophic. Kramer said that's where staff tries to balance what they are working on. The curbs around Meadowlark didn't look that bad at evaluation, but winter was harsh. When they worked in Willow Springs, they weren't programming in as much curb and gutter at that time. Kramer asked if there were any other thoughts. Based on bid prices, staff will come back with a recommendation on award. Councilmember Moore said it sounds as if staff has their priorities. Councilmember Gregorcyk agreed that it's important to insulate the substrate versus fog sealing.

Mayor Shute said from the standpoint of future maintenance, they have to start having discussions as to 1) a funding mechanism and 2) how will they keep up with this going forward? They need someone to have eyes on those streets and on gutters, because there's been faster deterioration of certain area of the city than we expected. They need to have some way to budget resources to stay on that on a regular basis. Councilmember Gregorcyk stated that this funding source sunsets in 2025, and already have in the number those revenues to take care of that through current taxes. Mayor Shute said no, that's something they have to discuss, as in how will they take care of the road maintenance, that \$500,000 per year, they need to figure out what taxing mechanism they will need to put into place to be able to have that \$500,000 annually that is needed for road maintenance, because that's not going away. Before this tax was passed, there was very little that was put into the budget for road maintenance. Councilmember Moore said it was only about \$40,000. Mayor Shute said it was not nearly enough and was just for patching. They have to have the discussion now, now that they've gone past the phase of heavy maintenance, now is the time to think about ongoing maintenance. Do they use sales tax, property tax? If they use property tax then they need to think about how to get that into the general fund budget now.

**PUBLIC COMMENTS**

**CONSENT AGENDA**

- 1. Standing approval of the minutes as written for the regular meeting on June 3, 2019**
- 2. Standing approval of City expenditures prepared May 31, 2019, in the amount of \$568,557.47; June 7, 2019, in the amount of 442,121.60.**

Councilmember Moore made a motion to approve the Consent Agenda.

Councilmember Melton Seconded.

With all of the Councilmembers voting in favor of the motion, the motion carried.

**PLANNING & ZONING CONSENT AGENDA**

- 1. Consider accepting the dedication of right-of-way and easements on final plat FP-19-02 for Warren**

**Place Event Center**

Councilmember Moore made a motion to approve the Planning & Zoning Consent Agenda.

Councilmember Winters Seconded.

With a majority of the Councilmembers voting in favor of the motion, the motion carried. (Baldwin – Yes; Winters – Yes; Moore – Yes; Melton – Yes; Gregorcyk – Abstain)

**COMMITTEE RECOMMENDATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**1. Consider adopting a resolution establishing policies for the creation and operation of Citizen Advisory Committees of the City of Gardner, Kansas**

Interim City Clerk Sharon Rose presented the proposed resolution. Interim Clerk Rose said the changes were based on discussions by staff and the governing body and were specifically centered around the role of the ex-officio and revisions to the process of appointment of members to fill vacancies.

Change to the ex-officio role: "A Councilmember shall serve as an ex-officio member of the Committee and be appointed by the Mayor on an annual basis, except as otherwise specified by the creation resolution. The council member serving as an ex-officio member of the Committee shall have a casting vote when the Committee is equally divided and none other."

Change to the appointment of members to fill vacancies: "For each vacancy on any Citizen Advisory Committee, each Councilmember shall be advised of the vacancy and shall be given an opportunity to submit to the City Clerk within seven days an individual for appointment along with the following information about the individual: name, address, and a paragraph explaining their interest in serving. In addition to the pool of applicants for a vacancy created in this manner, the pool shall also be supplemented through the application process identified in Subsection (C) below by those candidates who have expressed an interest in serving on the Committee where the vacancy exists. Councilmembers are also permitted to make their Committee recommendations by referral of an interested applicant to the City's online or written application process identified in Subsection (C). A vacancy in a Committee shall be effective on the date stated in the individual's written notice of resignation filed with the Councilmember serving as ex-officio member of the Committee or the date s/he becomes ineligible to serve in such position, whichever occurs first. Upon receipt of all required information, the City Clerk will submit the information to the Governing Body. The Mayor shall appoint standing interview committees for each Citizen Advisory Board. These interview committees shall be tasked with interviews and selection of recommendations for vacancy appointments. The Governing Body will have seven days to consider the recommendations, after which the final recommendation will be placed on the Consent Agenda for approval at the next regular City Council meeting."

If the resolution is adopted, it will amend portions of the current citizen advisory committee resolutions 1935-1939 and 1984 that do not conform. Any future citizens advisory committees would be governed by this resolution as well as a creation resolution for the individual committee.

Councilmember Baldwin asked why does the ex officio vote at all? Mayor Shute said this is only in a tie. Councilmember Baldwin said why not leave it as two to two, and it comes to the council anyway. Mayor Shute said it won't come to the council if it's deadlocked two-two. It just fails. Councilmember Baldwin suggests changing that. Councilmember Winters said there are some things where they ask to look at something, it

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wouldn't come at all to council? Mayor Shute said that's the point, if it's not approved by the advisory committee it would not come forward. It would fail. Councilmember Baldwin said that means they could have an ex officio member abstain so it still doesn't come up so there's no reason for the ex officio member to force it to come up if they change it to have all business come up that is a tie. Mayor Shute maintains this would almost never happen. Councilmember Baldwin agrees, but then they wouldn't have to have the ex officio member vote. Councilmember Moore said for it not to come up it should just fail. Mayor Shute said if it deadlocks what do they want to have done? Councilmember Moore thought they had removed that initially. Mayor Shute said ex officio members never voted. Councilmember Moore thought they put that in on purpose. Mayor Shute said ex officio usually means that they aren't a voting member. Mayor Shute asked if they want to strike that from the resolution. Councilmember Melton said they need to also fix the part to Councilmember Baldwin's point. Mayor Shute said yes, where there's a tie vote it comes forward, a referral to the governing body. Councilmember Baldwin said that saying the citizens looked it over and there was enough to warrant discussion and a tying vote, but now council needs to look at it, not that it was a tie and now it's up to the council member to decide to bring it to the council members. Mayor Shute agreed.

City Attorney Denk said strike the last sentence of Section Two, Subsection C: ~~The council member serving as an ex officio member of the committee shall have a casting vote when the committee is equally divided and no other.~~ And insert the language: In the event of a deadlocked vote the matter considered shall be referred to the Governing Body for consideration.

Councilmember Gregorcyk clarified that anything that passes or ties comes to the council.

Ryan denk- language for the revision –

Councilmember Melton made a motion to adopt Resolution 2026, a resolution establishing policies for the creation and operation of Citizen Advisory Committees of the City of Gardner, Kansas, as amended.

Councilmember Baldwin Seconded.

With all of the Councilmembers voting in favor of the motion, the Resolution, as amended, passed and was assigned Resolution number 2026

Moore:	Yes
Winters:	Yes
Baldwin	Yes
Gregorcyk:	Yes
Melton:	Yes

**COUNCIL UPDATES**

Public Works Director Kramer provided a brief update on the Justice Center: substantial completion date of June 28, addressing punch list, had a walk through last week. Most items noted are cosmetic. They are currently working on sidewalks, landscaping and paving. It's moving forward rapidly. Invites have gone out for ribbon cutting on July 11<sup>th</sup>.

Business & Economic Development Director Powell wanted to point out that the Main Street Corridor Project survey team will be out at the June 20th Farmers Market taking surveys results from the citizens. This will be their second event at taking survey results. Staff have noticed an uptick in use of the parklet. Powell also wanted to reiterate the call for committee applications. There are three people on the Planning Commission that term out in July. He invites the public to apply.

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Parks Director Bruce announced that ticket sales started today for the Grand Slam Beer & Wine Festival, which will be held Saturday, September 28<sup>th</sup>, 7pm-10pm at Celebration Park. Staff is gearing up to host the 11-12 Triple A State baseball tournament at Celebration park this weekend. They have a record number of teams this year, with 45 teams. Councilmember Gregorcyk asked what the draw is from a distance perspective where people are coming in for the tournament. Director Bruce said he hasn't seen this year, but in years' past they have teams from Wichita, Hayes, Topeka, Salina, Manhattan. It's split about 25 teams in the 12 group and 20 teams in the 11 group. Councilmember Gregorcyk noted that's great for our downtown, hotels, and all that we have to provide.

Utilities Director Garcia had nothing to report.

Interim Police Chief Belcher had nothing to report.

Interim City Clerk had nothing to report.

Finance Director Wolff had nothing to report.

City Attorney Denk had nothing to report.

City Administrator Pruetting sent out a list of board and commissions that is up to date. He does have applicants for all of the openings on all the committees and board except one, the Public Works and Accessibility committee. Pruetting asked for a consensus from the governing body on how to address reappointments. In the past, they've had one, two, and three year appointments because of the newness of the committees. Now they're getting to a point where everyone is going to be on a three year term. Typically they would just bring a reappointment back to the governing body for approval, but now they have more applicants when including those people, so what is the preference on reappointing members versus new applicants. Is there a preference for the new applicants to be interviewed and brought before the governing body, or is the preference just to put them all in a pool and re-interview everyone to fill the vacancies. Mayor Shute said they should treat everyone equally, not provide a seniority or preference. If the member has been doing a good job, they may get reappointed, but they want to make sure that others get an opportunity as well. Councilmember Melton and Councilmember Winters agree, Councilmember Melton said they need to get in on their merits.

Mayor Shute wants to encourage citizens who have never had an opportunity to be on a board or commission to have equal footing with people who are looking for reappointment, and they can do that through an open interview process. If there are more applicants than positions, then hold an open interview. They also give people an opportunity to serve on other committees. Councilmember Baldwin asked if the policy is that they can only serve for 8 years and then fall off. The response was two terms or 6 years. Administrator Pruetting said under exceptional circumstances, they can be extended beyond that. The exceptional circumstance would be if there are no applicants. Councilmember Baldwin said they only have to sit out one cycle and can then reapply. Councilmember Gregorcyk said it's a good idea for everyone to be in the same pool. Mayor Shute said that staff has their direction. Pruetting said he would reach out to the interview team this week, and would like to have appointments read for the July 1<sup>st</sup> meeting.

Councilmember Moore shared that the VAA chapter 16 is having its annual antique aircraft fly in on June 22-23. The 21<sup>st</sup> is for those flying in to stay at the event. The next day is open to the public to look at planes, have a pancake feed, Young Eagles flights where they take kids that sign up flying. They've been doing this since 2002. It's a good event. Mayor Shute expressed that it is a very neat event; he took his children last year and they had a great time, and great pancakes. Councilmember Moore said we are lucky to have such an active antique and vintage aircraft chapter. It's a positive thing for the community.

Councilmember Winters extended his thanks to the city staff for their help with the festival. They had a great show. Every city department is somehow involved. He also thanked Councilmember Melton and Crown Realty for sharing their facilities. Winters spoke with people who came in from Augusta, Arkansas, Iowa. This was a boom for the city. He spoke with someone from the hotel and they were packed that weekend. Mayor Shute seconded the financial impact on the Festival on the Trails. It's a gem for the community and he appreciates all the volunteer hours put in by the festival team. He appreciated the support of the city staff, especially Public Safety.

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Councilmember Baldwin had nothing to report.

Councilmember Gregorcyk echoed what Winters said. Gregorcyk attended, and then helped clean up after. He hopes city can team up with the all-volunteer staff to continue this. Gregorcyk did a walk through with Interim Police Chief Belcher of the Justice Center. It's a beautiful space, and well thought out. Are there updates on the crosswalk at 183<sup>rd</sup> st? Director Kramer said the engineering firm completed their surveys, and are now working on design.

Councilmember Melton said whoever hired surveyors for main street corridors did a great job. They are aggressive about getting responses. Melton has been asked to complete the survey, but continues to decline because he's a governing body member and doesn't want to influence, wants to see what the city wants. Whoever trained them did a great job. Melton thanked Winters and Crown Realty for allowing him to help with the festival. It was warm, a lot of officers and first responders came in to cool off and eat. He hopes they can continue to have the festival.

Mayor Shute echoed the sentiment about the festival. He also mentioned that the city has another big festival coming up, Independence Day. There are a lot of things going on: Grand Slam and Smoke on the Trails barbeque competition. Shute said those events sold out the last two years and doesn't expect any different this year. He thought they already had more teams signed up for the barbeque competition as opposed to this time last year. Director Bruce said there are 16 teams already signed up. There were 72 total teams last year. These events are an asset to the community.

**ADJOURNMENT**

There being no further business to come before the Council, on a motion duly made by Councilmember Melton and seconded by Councilmember Winters the meeting adjourned at 8:07 p.m.

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City Clerk

# City of Gardner, KS

## Council Actions

June 17, 2019

The City Council took the following actions at the June 17, 2019, meeting:

1. Approved the minutes as written for the regular meeting on June 3, 2019 (Passed unanimously)
2. Approved City expenditures prepared May 31, 2019, in the amount of \$568,557.47; June 7, 2019, in the amount of \$442,121.60. (Passed unanimously)
3. Accepted the dedication of right-of-way and easements on the final plat for Warren Place Event Center. (Passed unanimously, Gregorcyk abstained)
4. Adopted Resolution 2026, a resolution establishing policies for the creation and operation of Citizen Advisory Committees of the City of Gardner, Kansas, as amended. (Passed unanimously)