

**RECORD OF PROCEEDINGS
OF THE UTILITY ADVISORY COMMISSION SPECIAL MEETING
GARDNER, KANSAS**

Page No. 2019-01
February 21, 2019

The Utilities Advisory Commission of Gardner, Kansas, met in Special Session on February 21, 2019, at City Hall. Present were Chairman Ryan Learned, Commissioner Duane Waldman, Commissioner Clint Barney, Utilities Department Director Gonzalo Garcia, Administrative Assistant Cindy Weeks and one member of the public. Commissioner Andrew Krievins and Commissioner Gary Williams were absent.

CALL TO ORDER

The meeting was called to order at 7:03 p.m. by Chairman Ryan Learned.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

1. Standing approval of the minutes as written for the December 6, 2018, meeting of the Utility Advisory Commission.

Motion by Commissioner Clint Barney, seconded by Commissioner Duane Waldman, to approve the Consent Agenda.

Motion carried 3-0 Aye (2 Absent)

NEW BUSINESS

1. Consider election of a Chairperson and a Vice-Chairperson of the Commission.

Director Gonz Garcia presented the staff report.

Motion by Commissioner Barney, seconded by Commissioner Waldman, to postpone elections of a Chairperson and a Vice-Chairperson to the March 7, 2019, meeting.

Motion carried 3-0 Aye (2 Absent)

2. Consider appointments of City of Gardner representatives as Director #1 and as Alternate Director with voting rights to the Kansas Municipal Energy Agency (KMEA) Board of Directors.

Director Garcia presented the staff report. He noted that Commissioner Barney has submitted his resignation as commissioner, effective March 8, 2019.

Motion by Commissioner Barney, seconded by Commissioner Waldman, to forward recommendations for approval to the City Council to appoint Andrew Krievins, Utilities Advisory Commissioner, as Director #1 to the Kansas Municipal Energy Agency Board of Directors; and to appoint Gary Williams, Utilities Advisory Commissioner, as Alternate Director with voting rights to the Kansas Municipal Energy Agency Board of Directors to complete Commissioner Barney's term on the KMEA Board.

Motion carried 3-0 Aye (2 Absent)

3. Consider appointments of City of Gardner representatives with voting rights to the Kansas Rural Water Association (KRWA).

Director Garcia presented the staff report.

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Motion by Commissioner Waldman, seconded by Commissioner Barney, to forward recommendations for approval to the City Council to appoint Scott Millholland, KCWRRF Superintendent, as Delegate with voting rights to the Kansas Rural Water Association Meeting of Membership; and to appoint Gonzalo Garcia, Utilities Department Director, as Alternate with voting rights to the Kansas Rural Water Association Meeting of Membership.

Motion carried 3-0 Aye (2 Absent)

4. Consider a recommendation to the City Council to chip seal Moonlight Road at the Hillsdale Water Treatment Facility.

Director Garcia presented the staff report.

Motion by Commissioner Barney, seconded by Commissioner Williams, to forward a recommendation for approval to the City Council to agree with Miami County to chip seal Moonlight Road at the Hillsdale Water Treatment Facility from the plant site to W. 223rd Street in the amount of \$41,161, with the provision that it will be a one time cost.

Motion carried 3-0 Aye (2 Absent)

DISCUSSION ITEMS

1. 2018 Year End Electric Outage Report.

Director Garcia presented the Electric Outage Report for 2018. Electric staff responded to 28 outages affecting 4029 customers: 17 caused by equipment failures, 2 caused by trees, 4 caused by animals, 2 due to damage by others, 2 due to known causes, and 1 from other causes. The overall average response time was 19 minutes and the overall average length of outage was 1 hour and 39 minutes.

2. 2018 Year End Wastewater Collection Repairs Report.

Director Garcia presented the Wastewater Collection Repairs Report for 2018. Line maintenance staff completed 8 sanitary sewer line repairs affecting 4 customers: 1 due to line failure, 2 caused by roots, 1 due to damage by others, and 4 due to other causes. The overall average response time was 22 minutes and the overall average repair time was 4 hours and 20 minutes.

3. 2018 Year End Water Distribution Repairs Report.

Director Garcia presented the Water Distribution Repairs Report for 2018. Line maintenance staff completed 66 water distribution service repairs affecting 702 customers: 3 due to valve failures, 15 due to hardware failures, 13 due to main line failures, 12 due to service line failures, 4 hydrant repairs, 2 due to damages by others, and 17 due to other causes. The overall average response time was 33 minutes and the overall average repair time was 4 hours and 52 minutes.

4. Project Updates – Electric, Water, Wastewater, and Line Maintenance.

Director Garcia gave the Electric Distribution project updates:

- Crews responded to multiple outages, service wire, and meter can issues the weekend of the Jan. 12 snow storm.
- Crews relocated the primary electric service for the South Lift Station in preparation for the new addition.
- Staff assisted contractors on the South Lift Station Project by stabilizing a dead end pole and removing the down guy wires so they could install a new water line.

Director Garcia gave the Water Treatment facility project updates:

- The new radios for the SCADA system were installed at all the control locations.

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Director Garcia gave the Line Maintenance project updates:

- Crews continued placing leak detector sensors on the distribution system, then retrieving the data.
- Crews pressure tested the new water line for the Bethel Estates IV subdivision.

OTHER BUSINESS

Chairman Learned stated his appreciation and commendations to the electric distribution line crews on their excellent maintenance of the power lines which prevented power outages during the recent snow storms. He noted that many people he knows who are not with Gardner's electric utility lost their power for days.

ADJOURNMENT

Motion by Commissioner Barney, seconded by Commissioner Waldman, to adjourn the meeting at 7:37 p.m.

Motion carried 3-0 Aye (2 Absent)

/s/ Cindy Weeks
Utilities Department Administrative Assistant