

AIRPORT ADVISORY BOARD MEETING
CITY OF GARDNER, KANSAS
Tuesday April 23, 2019

CALL TO ORDER

The meeting of the Gardner Municipal Airport Board was called to order at 6:00 pm on Tuesday, April 23, 2019, by Board Member Gleiter.

Advisory Board Members present:

David Gleiter
David Hayden
Jerry Fifield (absent)
Kraig LaRosh

Council Member Moore (arrived at the conclusion of the meeting)

Staff members present:

Michael Kramer, Public Works Director
Jim Holtgraver

PLEDGE OF ALLEGIANCE

Member Gleiter opened the Pledge of Allegiance.

PUBLIC COMMENT

Member Gleiter opened public comment: none

CONSENT AGENDA

1. Approval of the minutes as written for the meeting on February 11, 2019.

Motion to approve the minutes was made by Member Hayden, seconded by Member LaRosh. Motion carried unanimous.

Discussion Items

1. Update on Airport Projects –

Director Kramer provided an update on the airport projects:

Sanitary Sewer - The FAA has approved, PEC (our consultant) is working with KDHE approval of the wastewater permit. PEC is also working on obtaining the required easement along Kill Creek Road. Staff plans to advertise for bids as soon as both items are cleared.

The city council approved the agreement for KDOT funding, through the Kansas Airport Improvement Program, for awarded funds for the planning and design of the installation of a gravity sanitary sewer at the airport terminal building. KDOT will reimburse the City ninety-five percent (95%) of the total Planning / Engineering budget of \$15,625.00.

The city council approved the agreement for KDOT funding, through the Kansas Airport Improvement Program, for the installation of a gravity sanitary sewer at the airport terminal building. KDOT will reimburse the City ninety percent (90%) of the total actual costs of the Construction and Construction Engineering budget of \$210,375.00.

The KAIP funding will cover the estimated cost of the sanitary sewer extension project.

Baker Property Acquisition – the property is in eminent domain proceedings.

Addressing – The city has contracted to complete the addressing of the buildings, and the addressing is beginning. The individual manway doors will be signed as well. This work is in accordance with the recommendations of the Fire Marshall.

Fire Extinguishers – the city is currently receiving quotes

2. Review Minimum Standards –

The board reviewed the minimum standards update which primarily included changes for: 2-1 fueling, 2-3 fire safety, 3-3 sub-lease policy, 4-4 pollution prevention, and 7-8 FBO NPDES.

The board approved the standards to be forwarded to the city council subject to clarification of the Rules contained in 4-4 pollution prevention, as related to defining excessive leaking, and 7-8 FBO NPDES, confirmation of annual fees.

3. Airport Grounds and Fuel

Director Kramer lead a discussion on the existing QT fuel system, and Phillips 66/ Hampel. The board expressed their continued desire to utilize the current vendors for services. The board provided consensus with the directros recommendation to order full loads of 100LL when possible to save costs on fuel purchases.

Director Kramer provided an update on the QT fuel station. Previously the board had discussed replacement, due to the system hardware no longer being supported past this summer. At that time, it was decided to wait on upgrade until such time as the existing system failed. However, QT recently confirmed that the software support for the system will be ending at the same time as the

hardware support. Therefore, the board provided consensus with Director Kramer's recommendation to upgrade the system with a modern QT system.

Staff reported the lock on the pilot lounge has been replaced, with one that has the master key, and is able to utilize the Unicom frequency. The board confirmed utilizing the Unicom frequency for the door code.

Fuel: 100ll – 2,760 gallons in tanks, MoGas – 908 gallons

Committee Member Updates

Member Gleiter requested update on empty Hangars; Director Kramer indicated there are two empty hangars, and that staff is scheduling safety inspections, prior to leasing. Staff will provide an update at the next meeting.

Member Gleiter requested information on the vacant board positions. Director Kramer will review the same with the city clerk.

ADJOURNMENT

Motion to adjourn made by by Member LaRosh, seconded by Member Hayden. Motion carried unanimous, meeting adjourned around 6:50 pm.