

**AIRPORT ADVISORY BOARD MEETING**  
**CITY OF GARDNER, KANSAS**  
Tuesday May 14, 2019

**CALL TO ORDER**

The meeting of the Gardner Municipal Airport Board was called to order at 6:00 pm on Tuesday, May 14, 2019, by Board Member Gleiter.

**Advisory Board Members present:**

David Gleiter  
David Hayden  
Jerry Fifield  
Kraig LaRosh

**Staff members present:**

Michael Kramer, Public Works Director  
Jim Holtgraver (absent)

**PLEDGE OF ALLEGIANCE**

Member Gleiter opened the Pledge of Allegiance.

**PUBLIC COMMENT**

Member Gleiter opened public comment:

Dan Malin commented that a vehicle with trailer was stuck at the field entrance.

Comments from other members regarding glider plane assembly on/near runways, and concern of the related safety issue.

**CONSENT AGENDA**

1. Approval of the minutes as written for the meeting on April 23, 2019.

**Motion to approve the minutes was made by Member Hayden, seconded by Member LaRosh. Motion carried unanimous.**

**Discussion Items**

1. Update on Airport Projects –  
Director Kramer provided an update on the airport projects:

**Sanitary Sewer** - The FAA issued notice of no objection April 19<sup>th</sup>, KDHE provided comments on April 24<sup>th</sup>. PEC addressed comments on May 7<sup>th</sup>. Currently waiting on final KDHE approval. PEC/consultant is working on obtaining the required easement along Kill Creek Road. Staff plans to advertise for bids as soon as both items are cleared.

The city council approved the agreement for KDOT funding, through the Kansas Airport Improvement Program, for awarded funds for the planning and design of the installation of a gravity sanitary sewer at the airport terminal building. KDOT will reimburse the City ninety-five percent (95%) of the total Planning / Engineering budget of \$15,625.00.

The city council approved the agreement for KDOT funding, through the Kansas Airport Improvement Program, for the installation of a gravity sanitary sewer at the airport terminal building. KDOT will reimburse the City ninety percent (90%) of the total actual costs of the Construction and Construction Engineering budget of \$210,375.00.

**Baker Property Acquisition** – the property is in eminent domain proceedings. The hearing appointing appraisers was held May 2<sup>nd</sup>. The next scheduled court date is August 29<sup>th</sup>. City Staff and the Board is concerned about the length of time for the acquisition, and the August 29<sup>th</sup> date is past FAA guidelines to complete grant funding for the FFY.

**Addressing** – The city received three quotes for the addressing as required by fire/life/safety; Sign Here \$4,636, Prairie Fire \$4,693, and Sign Lady \$11,400. The city selected the local, low quote, from sign here. The addressing has begun, and is nearly complete.

**Review Minimum Standards** – Staff is working to update the language regarding stormwater pollution prevention issues. Working with the city attorney to address ordinances referencing specific minimum standards.

**Hangar Leases** – Hangars have been inspected by building codes officials. Staff is working on contacting the wait list, and potential tenants. Staff discussed the subleasing with the city attorney's office, and is waiting on revised paperwork, including minimum standards and updated leases.

**Board Members** – Current members terms have been extended. Advertisement is no longer required. Interviews are no longer required if there are less applications that positions, and the council unanimously approves. Council may remove members at their discretion.

## 2. Airport Grounds and Fuel

Oil from field to the west spilled onto the airport grounds. The field operator and KCC were contacted. KCC will provide a report once the cleanup is complete.

Fuel Delivered on Monday, 9,196 of 100LL, and 855 of MoGas in tanks.

Meeting time set for the next meeting as June 10<sup>th</sup>, 6pm.

**Committee Member Updates**

Member LaRosh will be unable to attend the next meeting due to other commitments.

**ADJOURNMENT**

**Motion to adjourn made by Member LaRosh, seconded by Member Hayden. Motion carried unanimous, meeting adjourned around 6:50 pm.**