

**AIRPORT ADVISORY BOARD MEETING**  
**CITY OF GARDNER, KANSAS**  
July 8, 2019

**CALL TO ORDER**

The meeting of the Gardner Municipal Airport Board was called to order at 6:00 pm on Monday July 8, 2019, by Board Member Gleiter.

Advisory Board Members present:

David Gleiter  
Jerry Fifield (absent)  
David Hayden  
Kraig LaRosh  
Adam Santoyo

Staff members present:

Michael Kramer, Public Works Director  
Jim Holtgraver

**PLEDGE OF ALLEGIANCE**

Member Gleiter opened the Pledge of Allegiance.

**PUBLIC COMMENT**

Member Gleiter opened public comment:

Introduced Adam Santoyo, new board member. Adam works at Garmin, currently student pilot.

Mr. Gippner commented that dirt was not up to the edge of the runway, Jim Holtgraver commented that this had been done previously.

**CONSENT AGENDA**

1. Approval of the minutes as written for the meeting on June 10, 2019.

**Motion to approve the minutes was made by Member Kraig, seconded by Member Hayden. Motion carried unanimous.**

**Discussion Items**

1. Update on Airport Projects –  
Director Kramer provided an update on the airport projects:

**Sanitary Sewer** – We received the require easement from the property owner, and it is being recorded. Staff received the signed KAIP Grant Paperwork last week, and as such is finalizing the sanitary sewer

bidding advertisement. PEC is sending copies of the final plans and specifications today. The project should advertise for bidding later this week, or early next week.

**Baker Property Acquisition** – the property is in eminent domain proceedings. The Judge on the case retired, and the newly assigned judge will need to excuse himself from the case, as he is a former employee of the city attorney's office. The appraiser's hearing is tomorrow, and the award amount is expected near the end of July. The FAA is currently holding on finalizing the grant awards, pending any appeals. The FAA is working on the entitlement funding, and will review the funding balances.

**Hangar Leases/Subleases** – Hangars have been inspected by building codes officials. Staff is working on contacting the wait list, and potential tenants. Staff discussed the subleasing with the city attorney's office, and is waiting on revised paperwork, including minimum standards and updated leases.

We will not upgrade existing sublessors, as a new lease will need to be signed.

**Insurance Update** –

Life Safety Inspections- Currently working on scheduling the inspections, hopefully beginning yet in July.

**KAIP Update** – Pavement Preservation Grant Received for 90,000 towards pavement preservation and maintenance.

2. Airport Grounds and Fuel

6,192 of 100LL, and 376 of MoGas in tanks. MoGas will be ordered this week.

Meeting time set for the next meeting may need to be re-scheduled.

Pavement at the GMA is in need of some improvements.

**Committee Member Updates**

Young Eagles had over 50 participants at the last event.

**ADJOURNMENT**

**Motion to adjourn made by Member Hayden, seconded by Member LaRosh. Motion carried unanimous, meeting adjourned around 6:35 pm.**