

City of Gardner Kansas
Utility Billing
Budget Billing Agreement

For your payment convenience, the City of Gardner is now offering residential customer accounts a “Budget Billing Program”. This program allows you to pay a monthly utility bill that is an average of the last twelve monthly bills. This payment schedule will reduce the variations in payments between high and low usage months.

To be eligible for the program, the customer must:

- Be a residential customer,
- Have at least twelve (12) months of consumption history at the current address,
- Have no more than two penalties over the last twelve (12) months,
- Not have been removed from the program during the past twelve (12) months and
- Complete and sign this agreement for the Budget Billing Program and receive approval by the city.

The Budget Billing Program will be discontinued if:

- The customer submits a written request and pays any balance due, or
- The customer changes addresses (the customer may reapply after twelve (12) months at the new address), or
- The account does not remain current.

Features of the Budget Billing Program are as follows:

- An eligible customer can sign up for the Budget Billing Program at any time.
- The settle up month will be the twelfth budget billed month, however the City of Gardner reserves the right to settle the account at anytime that the deferred balance amount exceeds 150% of the budget bill amount.
- The budget bill amount will be determined by a review of the charges for the previous twelve (12) months. This allows for any fluctuations during the year and acts as a buffer for the settlement month.
- The actual usage and charges will be shown on each monthly bill in order to allow the customer to see their account status at any given time.

**City of Gardner Kansas
Utility Billing
Budget Billing Application**

Account Number
Name
Social Security Number
Service Address
Home Phone
Work Phone
E-mail Address

I agree I have read and fully understand the terms and conditions of the Budget Billing Agreement and would like to enroll in the program effective with my next billing. I understand that failure to make the monthly stated payment by the due date indicated on the monthly bill will automatically remove me from the Budget Billing Program, that I will be required to pay any resulting balance, and that my service may be disconnected under normal non-payment procedures.

I may drop from the plan by submitting a written request and paying any accumulated balance. Any overages will be carried as a credit on the utility account, until paid out.

Signature

Date