



- Navigate to the new registration system, CivicRec.
- Click on "Log in/Create Account" located on the upper left portion of the screen, then select "Create Your GPRD account."
- Fill out the required information (\* indicates mandatory information).
- To receive text alerts (i.e. class cancellations, facility closings), indicate your preferred mobile carrier next to your cell number.
- That's it! Now you're ready to register for our great programs!
- Add additional members (spouse, children, etc.) at any time in your account settings. Keep your entire household on one account!
- Note that grade is required if a member is under 18.
- When you've found a program, make sure to select the correct account member before adding it to your cart.

Please call or email us if you have any difficulty creating your new online account. We are excited to be on this journey with all of you!

-Gardner Parks and Recreation Staff

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