



CITY OF GARDNER, KANSAS
PERSONNEL POLICIES
2010 Edition

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The mission of Gardner, Kansas government is to deliver quality public services to the citizens in an effective, professional and efficient manner.

NOTICE:

ANY VIOLATION OF THESE POLICIES MAY RESULT IN DISCIPLINARY ACTION UP TO AND INCLUDING TERMINATION. EMPLOYEES AND PROSPECTIVE EMPLOYEES ARE ADVISED THAT THE POLICIES EXPRESSED HEREIN DO NOT CREATE ANY RIGHT OF EMPLOYMENT NOR DO THE POLICIES CONSTITUTE A CONTRACT OF EMPLOYMENT BETWEEN THE CITY AND EMPLOYEE OR OFFICER THEREOF. THE POLICIES ARE SUBJECT TO AMENDMENT OR ELIMINATION AT THE DISCRETION OF THE GOVERNING BODY OF THE CITY OF GARDNER, KANSAS WITHOUT NOTICE TO EMPLOYEES.

Welcome!

On behalf of the City of Gardner, Kansas, we welcome you and wish you every success.

We believe that each employee contributes directly to the City of Gardner's growth and success, and we hope you will take pride in being a member of our team.

This Personnel Policies and Rules Handbook was developed to describe some of the expectations of our employees and to outline the policies, programs, and benefits available to eligible employees. Employees should familiarize themselves with the contents of the employee handbook as soon as possible, for it will answer many questions about employment with the City of Gardner.

We hope that your experience here will be challenging, enjoyable, and rewarding. Again, welcome!